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**APPLICATION FOR SME DEVELOPMENT SCHEME CERTIFICATE
(under Section 16(14) of SME Act 2017)**

A. INFORMATION ON APPLICANT

1. Name of Company/ Cooperative Society/Individual:
.....
 2. Date of Incorporation/formation
(if applicable)
 3. Business Registration Number:
 4. SME Registration Number (if available):
 5. Name of Main Shareholder/ President of Cooperative Society:
.....
 6. Residential Address of Main Shareholder/ President of Cooperative Society/Individual:
.....
 7. Address for official correspondence:
.....
.....
- Tel..... Fax:..... Mobile:.....
Email

B. DETAILS ON SHAREHOLDERS (FOR COMPANIES)

1. Name and details of shareholder

	Name of Shareholder/s	National Identity Number	% of Shareholding
a.			
b.			
c.			
d.			
e.			

2. Do the shareholders hold shares in other Companies? If yes, please specify:

	Name of Shareholder/s	Name of Company	Business Activity	% of Shareholding in other Companies	Annual Turnover of the Company/ies (last 3 Financial years)		
					Yr 1	Yr 2	Yr 3
a.							
b.							
c.							

C. BACKGROUND INFORMATION AND PROJECT DESCRIPTION

(1) Academic and Technical Qualifications/ Business experience of main promoter/ shareholder

.....

(Use separate sheet(s) if necessary)

(2) Brief description of project

.....

(Use separate sheet(s) if necessary)

(3) Sector to be engaged (as per BRN):

.....

D. LIST OF MACHINERY AND EQUIPMENT TO BE ACQUIRED:

<i>Description</i>	<i>Estimated Value</i>
	<i>(Rs)</i>
(a)
(b)
(c)

(Use separate sheet(s) if necessary)

E. OTHER CAPITAL EXPENDITURES TO BE INCURRED:

<i>Description</i>	<i>Estimated Value (Rs)</i>
(a)
(b)
(c)

(Use separate sheet(s) if necessary)

F. FINANCIAL ANALYSIS

(1) Financial Structure

Cost of Project

- (i) Production Equipment
- (ii) Land and Buildings
- (iii) Working Capital
- (ix) Other Fixed Assets
(Furniture & fittings etc.)

TOTAL

Sources of Finance

- (i) Capital/ Equity
- (ii) Borrowed Capital
 - Banks

TOTAL

G. PROJECTED ANNUAL TURNOVER:

Details	Year 1 (Rs)	Year 2 (Rs)	Year 3 (Rs)
Local Market			
Export Market			
Total			

H. Location of Business:

- (a) Address.....
- (b) Premises owned or rented? (where applicable)
 Owned by entity Rented
(Tick as appropriate)
- (c) Floor Areasq mts

I. No. of persons to be employed:

	Employees
Local
Foreign

TOTAL	_____

J. SUPPORT REQUIRED

(1) Financial Assistance under MauBank SME Financing Scheme:

Loan

- (i) Amount of Loan required:
- (ii) Terms of payment (in years):
- (iii) MauBank SME dedicated Branch:.....

Personal Contribution

- (i) Amount of own capital contribution:

(2) Business support:

- (i) Technical
- (ii) Mentoring
- (iii) Please Specify if any other:

.....

DECLARATION

I, the undersigned, declare that:

- I am the authorized representative of the entity and that the information given in this application form is true;
- none of the shareholders of this Company (if applicable) hold interest/share in any other entity having an annual turnover at individual or group level with more than Rs 50 M;
- I am fully aware that providing false information will automatically disqualify my application and also undertake to provide additional information, evidence and produce documents as and when requested by **SME MAURITIUS**; and
- I also consent that all information provided to **SME MAURITIUS** regarding my project is disclosed to MauBank and FAREI (if applicable)

Name: Designation:

Signature : Date :

Documents to be submitted (1 full set Original + 1 set Photocopy)

For Companies:

- (i) NID cards of shareholder/s
- (ii) Utility Bill of main shareholder (CEB or CWA or Telephone Bill)
- (iii) Business Registration Card
- (iv) Particulars of Company (Shareholders)
- (v) Certificate of Incorporation
- (vi) Registration Certificate as SME/ Letter of Intent
- (vi) Profit & loss Statement of Accounts for the last 3 years of other entities in which the shareholders listed in the application form hold shares/interest.
- (vii) Bio Development Certificate delivered by Ministry of Agro- Industry & Food Security for Bio farming projects.
- (viii) Letter of intent from Ocean Economy, Marine resources, Fisheries, Shipping & Outer Islands for High Seas/ Bank fishing projects
- (ix) Pro-forma/Quotation of equipment, land, building & accessories.
- (x) Letter of Intent from potential clients expressing interest to purchase products/services.
- (xi) Hard and Soft copies (CD) of Project Brief /Business Plan

For Cooperative Societies:

- (i) NID cards of President and Secretary
- (ii) Utility Bill of President & Secretary (CEB or CWA or Telephone Bill)
- (iii) Business Registration Card
- (iv) List of members & Managing Committee
- (v) Minutes of Board approval for application of the scheme with seal of the society.
- (vii) Registration Certificate as SME/ Letter of Intent
- (viii) Bio Development Certificate delivered by Ministry of Agro- Industry & Food Security for Bio farming projects.
- (ix) Letter of intent from Ocean Economy, Marine resources, Fisheries, Shipping & Outer Islands for High Seas/ Bank fishing projects
- (x) Pro-forma/Quotation of equipment, land, building & accessories.
- (xi) Letter of Intent from potential clients expressing interest to purchase products/services.
- (xii) Hard and Soft copies (CD) of Project Brief/Business Plan.

For Individuals:

- (i) NID card
- (ii) Utility Bill of Individual
- (iii) Business Registration Card
- (iv) Registration Certificate as SME/ Letter of Intent
- (v) Bio Development Certificate delivered by Ministry of Agro-Industry & Food Security for Bio farming projects.
- (vi) Letter of intent from Ocean Economy, Marine resources, Fisheries, Shipping & Outer Islands for High Seas/ Bank fishing projects
- (vii) Pro-forma/Quotation of equipment, land, building & accessories.
- (viii) Letter of Intent from potential clients expressing interest to purchase products/services.
- (ix) Hard and Soft copies (CD) of Project Brief /Business Plan

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